

FINANCIAL CONTROLLER

(Bilingual)

 BATHURST HEAD OFFICE

Roy Consultants, an innovative company that supports employment equity and that is committed to community development, is seeking applications to fill a full-time permanent **Financial Controller** position at its Head Office located in Bathurst.

Roy Consultants employs nearly 90 professionals in New Brunswick, and provides a wide range of services in mechanical, electrical, structural, municipal, transportation, environmental and geotechnical engineering. Serving a large clientele from public works, government services, municipalities and the private sector, Roy Consultants is involved in the building, civil infrastructure, heavy industry as well as environment, soil and material markets. For more information on our firm, [click here](#).

EMPLOYMENT OPPORTUNITY



WHAT WE OFFER

- The opportunity to contribute to the work carried out by a team of designers and site personnel who work in the realization of engineering projects;
- A work environment created by a team of committed professionals in a collaborative atmosphere that will allow you to reach your full potential through a multitude of concrete achievements;
- A flexible corporate spirit adapted to the needs of employees in a professional framework.

SKILLS REQUIRED

- In-depth knowledge of accounting principles and tax regulations to ensure a high level of reliability of the financial information published;
- Strong analytical and synthesis of financial information, and interpretation of data for management communications within the company;
- Proficiency in Microsoft Office 365® suite and excellent computer skills;
- Knowledge of Sage Pro/Intacct® products would be an asset;
- Good verbal and written communication skills in both official languages;
- Attention to detail and a commitment to completeness and validation in all tasks performed;
- Ability to achieve professional autonomy in an active work environment and to manage multiple tasks simultaneously while meeting deadlines;
- Sincere team player, a real sense of organization and responsibility, and an understanding of professional ethics;
- An ease of adaptation to various situations, a willingness to overcome challenges, and an understanding of the industry's reality.

JOB DESCRIPTION

Under the supervision of the Chef Financial Officer, the Controller will, but not be limited to:

- Perform and/or supervise the accounting operations of the firm;
- Ensure the proper management of corporate cash flows;
- Prepare and update of operating and procurement budgets, and their communication to management and/or project teams;
- Prepare monthly, quarterly, and annual financial statements, as well as financial reports for the managerial team;
- Produce analytical reports and manage relevant information for managerial decision-making processes;
- Ensure compliance with tax and regulatory obligations, with the support and coordination of external auditors;
- Manage the employee payroll process;
- Participate in the development and implementation of accounting policies and procedures;
- Collaborate with project team members to assure financial compliance of their activities;
- Participate in financial forecasting and variance analysis to support strategic decision-making for the company;
- Ensure the application of risk mitigation policies and establish qualified supply chains;
- Perform other related tasks such as reconciliation, analysis, and reporting functions to support the management team.

SPECIFIC HIRING CRITERIA

- Hold an university diploma in Business Administration (specializing in accounting);
- Possess a minimum of **three** years of relevant work experience with a similar role. Equivalent education, training, and experience may be considered;
- Chartered Professional Accountant (CPA) designation or in the process of obtaining it.



Candidates interested in applying for this employment opportunity are asked to send their resume to

 jobs.emplois@royconsultants.ca